



Organization of  
American States



SUMMIT IMPLEMENTATION REVIEW GROUP (SIRG)  
Third Regular Meeting of 2012  
February 13 – 17, 2012  
Cartagena, Colombia

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## INFORMATION BULLETIN

**SUMMIT IMPLEMENTATION REVIEW GROUP (SIRG)  
Third Regular Meeting of 2012  
Cartagena de Indias D.T y C, Colombia. February 13 – 17, 2012.**

**INFORMATION BULLETIN FOR THE SIRG**

The Government of Colombia will host the Third Regular Meeting of the SIRG in the city of Cartagena de Indias D.T y C, Colombia from February 13 – 17, 2012.

**1. VENUE**

Centro de Convenciones Julio Cesar Turbay Ayala, in the city of Cartagena de Indias D.T y C, Rooms Barahona 3 and 4.

**2. ACCREDITATION**

If you have already registered online for the Sixth Summit of the Americas through the official website [www.vicumbredelasamericas.com](http://www.vicumbredelasamericas.com), you do not need to register for the Third Regular Meeting of 2012 of the SIRG. In this case, it is only necessary to ensure that the names of the participants are included in the official accreditation note.

If online registration has not been completed, please follow these steps:

1. REGISTRATION
2. DOCUMENTATION
3. ACCEPTANCE

To initiate the process, visit the webpage of the Summit ([www.vicumbredelasamericas.com](http://www.vicumbredelasamericas.com)) and follow the instructions contained therein. Please remember that your accreditation will only be considered complete once all three steps have been completed. If the process is not completed, accreditation is not guaranteed.

Credentials will be received starting on Sunday, February 12, 2012 at 8:00 a.m. in the Hall Obregón of the Centro de Convenciones Julio Cesar Turbay Ayala in Cartagena.

The online registration for the Third Regular Meeting of 2012 of the SIRG will also serve as registration for the Sixth Summit of the Americas, which needs to be accompanied by the official accreditation note for the Sixth Summit.

The delegations and institutions that will take part in the Third Regular Meeting of 2012 of the SIRG should address their official accreditation notes to the following addresses:

Direction of Protocol  
Ministry of Foreign Affairs of Colombia  
Email: [acreditacionesoficiales@cumbredelasamericas.co](mailto:acreditacionesoficiales@cumbredelasamericas.co)

Summits of the Americas Secretariat  
Email: [GRIC@oas.org](mailto:GRIC@oas.org)

Once the Official Accreditation Committee receives the official accreditation notes, an email will be sent confirming the registration and accreditation for the Third Regular Meeting of 2012 of the SIRG. Please be advised that the confirmation email will contain the following:

OFFICIAL LETTER OF PARTICIPATION, in PDF format, which will facilitate migration procedures and the issuing of the corresponding credential in Cartagena.

For more information on the process of registration and accreditation, please email [infodelegacionesoficiales@vicumbredelasamericas.com](mailto:infodelegacionesoficiales@vicumbredelasamericas.com).

### **3. AIRPORT AND TRANSPORTATION**

The participants for the Third Regular Meeting of 2012 of the SIRG will be met by protocol officials of the Ministry of Foreign Affairs of Colombia in the Rafael Nuñez Airport of Cartagena de Indias.

The Government of Colombia will offer delegations transportation for the following routes: Airport–Hotel–Airport and Hotel–Convention Center–Hotel, as well as to the reception.

Participating delegates will be responsible for their luggage.

### **4. IMMIGRATION**

To enter Colombia, participants need to have a valid passport.

In order to grant the entry permit, a visa stand will be available in all international airports in Colombia for the participants that need visa to enter Colombia. With the official letter of participation sent upon finalizing the registration and accreditation process, the corresponding entry permit will be granted.

### **5. LODGING**

To make reservations for lodging, the Government of Colombia suggests that the delegates for the Third Regular Meeting of 2012 of the SIRG contact the Unión Temporal Aviatur – Gema Tour S.A.S:

**Samantha Beetar Ramirez**

Cel. phone: (57) 315 895 4180

Phone (in Cartagena): (57 5) 655-4800 Ext. 61422, 61423, 61424

Email: [cumbredelasamericas2012@aviaturgematours.com](mailto:cumbredelasamericas2012@aviaturgematours.com)  
[summitoftheamericas2012@aviaturgematours.com](mailto:summitoftheamericas2012@aviaturgematours.com)  
[sommetdesameriques2012@aviaturgematours.com](mailto:sommetdesameriques2012@aviaturgematours.com)  
[cupuladasamericas2012@aviaturgematours.com](mailto:cupuladasamericas2012@aviaturgematours.com)

## **6. PROGRAM FOR THE THIRD REGULAR MEETING OF 2012 OF THE SIRG**

Attached please find the detailed program for the Third Regular Meeting of 2012 of the SIRG.

### **6.1 DRESS CODE**

For all activities to be carried out during the Third Regular Meeting of 2012 of the SIRG, the dress code will be informal.

## **7. GENERAL INFORMATION**

### **7.1 ABOUT COLOMBIA**

Name:	República de Colombia
Capital:	Bogotá, D.C.
Main cities:	Medellin, Cali, Barranquilla, Cartagena y Santa Marta
Population:	46,086,034 inhabitants *
Climate:	Tropical, modified by altitude
Form of Government:	Participative democracy, unitary republic
Religion:	Freedom of worship
Head of State:	Juan Manuel Santos
First Lady:	María Clemencia de Santos
Minister of Foreign Affairs:	María Angela Holguín Cuellar

\* Source: Administrative Department of Statistic – DANE

### **7.2 LANGUAGE**

The official language of the Republic of Colombia is Spanish.

### **7.3 WEAHTER**

The temperature in Cartagena de Indias is on average 28° C (80° F). Humidity is 81%.

### **7.4 CURRENCY EXCHANGE**

Currency may be exchanged in the Rafael Nuñez Airport in Cartagena, in hotels, as well as in banks and financial institutions, and the Central Bank.

The exchange rate as of January 26, 2012 is \$1.814,69 / 1 dollar. Note: The rate for the dollar varies in price daily.

### **7.5 TAXES**

All purchases in Colombia contain a 16% tax rate.

### **7.6 TIPS**

In Colombia, tipping is voluntary. A 10% tip is usual in bars and restaurants, which is usually included in the bill, with prior agreement of the customer.

### **7.7 LOCAL TIME**

The official time in Colombia is 5 hours behind the Greenwich Mean Time (GMT - 5:00).

## 7.8 PHONE SERVICES

- (57) Country code for Colombia
- (5) City code for Cartagena
- (1) City code for Bogotá
- (09/07/05) Codes to make domestic calls in Colombia
- (009/007/005) Codes to make international calls from Colombia
- (03) Code for cellular phones

Examples:

LAN phones to make international calls: Code to make international calls + country code + city code + phone number

- LAN phones to make domestic calls: Code to make domestic calls + city code + phone number
- Cel phone to make international calls: “+” + country code + phone number
- Cel phone to make domestic calls: code for cel phones + city code

## 7.9 ELECTRICAL CURRENT

The domestic supply is 110 volts, 60 cycles, and as such it is recommended to have the necessary adapters. There are two types of plugs:



## 7.10 HEALTH

Participants in the Third Regular Meeting of 2012 of the SIRG are recommended to have an international health insurance policy.

## 8. POINTS OF CONTACT

The Government of Colombia Chairs this meeting of the SIRG, and coordinates all preparations. Should you require additional information, please contact:

GOVERNMENT OF COLOMBIA	SUMMITS OF THE AMERICAS SECRETARIAT
<b>Adriana Maldonado</b> Coordinator of United States, Canada and Summits of the Americas Ministry of Foreign Affairs, Colombia Tel: 57 (1) 381-4133 / 57 (1) 381-4134 E-mail: <a href="mailto:adriana.maldonado@cancilleria.gov.co">adriana.maldonado@cancilleria.gov.co</a>	<b>Beatriz Piñeres</b> Technical Coordinator for the SIRG Summits of the Americas Secretariat/OAS Tel: 1 (202) 458-3142  Fax: 1 (202) 458-3665 E-mail: <a href="mailto:bpineres@oas.org">bpineres@oas.org</a>